

Town of Alexandria
 Regular Meeting
 March 20, 2024
 6:00 PM
 Alexandria.statdvr.com
 Audio/Video

Supervisor Sweet called the meeting to order at 6:00pm

Pledge to Allegiance

Roll Call:

Councilman Davidson - Present
 Councilman Hunneyman - Present
 Councilman Kring - Present
 Councilman Thomas - Absent
 Supervisor Sweet - Present

Motion by Councilman Davidson to pay Abstract # 3 from 2/23/2024 thru 3/20/2024 in the amount of \$213,808.45. Motion was seconded by Councilman Kring. Motion carried all in favor.

Motion by Councilman Kring to accept minutes from March 5,2024. Motion seconded by Councilman Hunneyman. Motion was carried all in favor.

PUBLIC COMMENT:

Irene Tibbles addressed the Town Board about the Private Road she owns that 20 other people live on, and they are in the Redwood Lighting District, however they do not have any lights on their road. They would like to opt out of the lighting district, so they do not have to pay for lights they do not have. Supervisor Sweet suggested that we gather all information on the formation of the lighting district, and we get the number from Real Property on the impact of removing the people on that street and sit down and discuss this matter.

REPORTS:

1. Bolton Avenue Recreation Center Renovation Status. Supervisor Sweet reported that they had received detailed cost analysis of the program that needed to be reviewed along with a list of potential grant opportunities form. A work session needs to be scheduled so the Board can review and discuss the information.

2. Engineer Report: Rob Champney was absent due to training.

Supervisor Sweet reported that several new complaints on violations of our Junk Law have been received and are being investigated. Supervisor Sweet said we are trying to clean up our community and if you see problems, please contact him or Sandy.

3. Assessor Report: Since the end of January, I have reviewed over 450 change notices from 2023 assessment roll. Corrections have been made to approximately 50% of the parcels that were reviewed. The corrections will appear on the 2024 tentative assessment roll. Once we have gone through the 2024 grievance period, the new values will be on the 2024 final roll. In May 2024 change notices reflecting changes in assessed value will be mailed to property owners affected by the changes. These notices will advise the property owners of the dates and times they can grieve their assessments.

Permits from 2023 for the Town and Village of Alexandria have been processed. Jefferson County Real Property employees have assisted Marlene in the field. They have collected data on approximately 100 parcels to date. She believes the data collection and valuation of all the permits issued will be completed within the next two weeks.

All exemptions that have been submitted for 2024 have been processed. The deadline for submitting these applications was March 1, 2024. The tentative assessment roll for 2024 will be ready in the first week of May. I will advise you of the times and dates that I will be sitting with the roll. During this time, I will be available to answer questions from our property owners.

4. Highway Report: Councilman Kring reports all equipment have been serviced and are ready for road work. MEO's have been picking up garbage, tree limbs and debris along the sides of the roadways. They have been straightening and repairing road signs. The new sander was picked up last week and is being prepared to go on the new tandem. The men have been checking and cleaning out pipes plugged by beavers.

5. Zoning Report: Is on the Town website under supporting documents.

6. & 7. DPW, Water and Sewer Report: All daily, weekly, monthly duties we performed for all departments. Worked at the ice rink as needed changing blade on Zamboni and removing ice. 3 sewer pumps were changed in Redwood. The basketball rim was replaced at Plessis playground. Children at play signs were put up on Dingman Point Road as requested. Plowed and sanded as needed.

Supervisor Sweet thanked Jay, Jamie, Dennis and Chad and everyone that helped with getting the ice out of the arena. They had it out in 4 hours. Great job everyone. He also thanked the Fire Department for letting us use their floor cleaner to get the paint off the floor because ours is not working.

8. Clerk Report: Sandy reported that Matthew Laisdell Water & sewer customer from Redwood called on 2/29 that when he got his water bill there were bills for Acct # 33 & 34 in with his. Sandy was able to contact one of the customers and he came right in and paid but there was a late charge of \$19.97 that did not get paid. Motion by Supervisor Sweet to not charge the customers late fees because they did not receive the bill and it was our error. Motion Seconded by Councilman Davidson. Motion carried all in favor.

Received a call from Sheryl Myers on 3/11/2024. She was upset that the transfer site did not accept mattresses because Newberry's is currently not accepting either and she didn't know what to do with them.

There is a Town Clerks conference in Albany April 21-24, 2024, that Sandy plans to attend.

Full tax payment collections are over, after March 12 full payments need to be paid at Jefferson County. I am still collecting 2nd and 3rd installments.

Water readings will be done at the end of this month with bills going out in the first part of April.

OLD BUSINESS:

1. Mold Remediation proposals: 3 bids were received to do Mold remediation at the Highway Barn. Colello Air Tech came in at \$47,500, Servpro came in at \$49,320 and KMH Remediation came in at \$40,051.02. Motion by Councilman Davidson to accept the KMH Remediation bid for \$40,051.02. Motion seconded by Councilman Kring. Motion carried all in favor.

2. Turf Rental Rate: Proposed turf rate increases as follows effective 3-20-2024.

	Currently	Proposed Increase
Turf-ACS- School days hour	\$0.00 Per hour	\$0.00 Per hour.
Turf-ACS after school sports	\$50 Per hour	\$60.00 Per hour.
Turf-Youth Groups/teams	\$0.00 Per hour	\$0.00 Per hour.
Turf – Box Lacrosse, out of town	\$50 Per Hour	\$75 Per hour.
Turf – Adult Soccer, out of town	\$50 Per hour	\$75 Per hour.
Turf Misc rental, out of town	\$50 Per hour	\$75 Per hour.
Turf rental town taxpayer & town group	\$50 Per hour	\$60 Per hour.

Motion by Councilman Davidson to accept new rates. Motion seconded by Councilman Hunneyman. Motion passed all in favor.

3. Status of 2 digital speed signs for hamlet of Redwood: Supervisor Sweet reported that the application to have 2 digital speed signs on the side of the roads in Redwood has been

submitted. We are currently waiting for an insurance rider from Haylor, Freyer & Coon Inc that is required to have anything on the side of the roads. The board is looking at pursuing available grants funding for signs.

4. Highway superintendent appointment: Discussion to be held in executive session.

5. Court Clerk discussion: Discussion to be held in executive session.

NEW BUSINESS:

1. New policies and procedures: Supervisor Sweet reported that new policies and procedures are being recommended from the draft audit report that was received from our audit concerning recording of disbursements, cash receipts and journal entries. This will be reviewed a little more and discussed at next meeting.

2. Budget transfers:

Account	DR	CR	Explanation
General A			
13551.01 Assessment – PS	\$ 42,000.00		Pay assessor as employee not a Contracted Laborer.
13554.01 Assessment – CE		\$ 42,000.00	
14101-01-000.14 Town Clerk – Add 'l Comp – PS	\$ 5,000.00		Employee cancelled HI in 2024
90608.01 Health Insurance		\$ 5,000.00	
16204.01.000.67 Bldgs. – RW Sewer Bldg.	\$ 3,500.00		RW SS Bldg. Electricity Paid By Gen A, per CPA
19904.01 Contingency		\$ 3,500.00	

Motion by Councilman Davidson to approve Budget Transfers. Seconded by Councilman Kring. Motion carried with all in favor.

3. Presentation of financials to the Town Board. Supervisor Sweet presented the Town Board with EOY 2023 Financials and EOM financial for January and February 2024. They were late because of getting the Annual AUD and end of year requirements completed and turned into NY State.

4. Grant Writing for Bolton Ave Rec Center Renovation Project. Last meeting Morgan Spencer with MSPEN was hired to provide grant possibilities for the Bolton Arena project. She has provided the Town Board with lots of information that needs to be gone over in a work session.

5. Re-appoint board of assessment review member:

Resolution 2024-04

Resolution Appointing Board of Assessment Review Member

BE IT RESOLVED that Mike Shannon is hereby appointed to serve as a member of the Town of Alexandria Board of Assessment Review.

BE IT RESOLVED that the term of appointment is begin on October 1, 2023, and ends on September 30, 2028.

The foregoing resolution was offered by Councilman Kring and seconded by Councilman Hunneyman and upon call of the Board was duly adopted as follows:

Supervisor Sweet	Yes <u> X </u>	No <u> </u>	
Councilman Davidson	Yes <u> X </u>	No <u> </u>	
Councilman Hunneyman	Yes <u> X </u>	No <u> </u>	
Councilman Kring	Yes <u> X </u>	No <u> </u>	
Councilman Thomas	Yes <u> </u>	No <u> </u>	Absent <u> X </u>

CERTIFICATION

I, Sandra Caputo, Town Clerk; of the Town of Alexandria, do hereby certify that the above resolution was adopted at a regular meeting of the Town Board of the Town of Alexandria held on March 20, 2024, and it is on file and of record and that said resolution has not been altered, amended, or revoked and it is in full force and effect.

Sandra Caputo, Town Clerk

6. Highway superintendent appointment, deputy highway: For executive session.

7. CD's maturing: Supervisor Sweet reported that we have 1 CD maturing March 29, and 2 more in April. He has been getting new rates from different banks and is waiting for 1 more. No action taken until later in the month.

Motion by Councilman Kring at 6:35 PM to go into executive session for discussion on Highway Superintendent appointment and discussion on pay of court clerk. Seconded by Councilman Davidson. Motion passed all in favor.

Motion by Councilman Hunneyman to come out of executive session at 7:50 PM and go into regular session. Seconded by Councilman Kring. Motion carried by all in favor.

Motion by Councilman Kring to appoint Zach Calhoun as the interim Highway Superintendent. Motion seconded by Councilman Davidson. Motion carried all in favor.

Motion by Councilman Hunneyman to give Stacey Johnson a pay raise to \$22.00 per hour effective immediately with the incentive to clean up the old files in the court system. The Town Board will revisit this increase in one year. Motion seconded by Councilman Davidson. Motion carried all in favor.

Motion by Councilman Kring to adjourn meeting until 6 PM on Monday March 25. Motion seconded by Councilman Davidson. Motion carried all in favor.