

# Town of Alexandria

## Agenda for Town Board Meeting 03-15-2023 at 6 pm

**Streamed Live at - [alexandria.statdvr.com](http://alexandria.statdvr.com)**

- >Call the town board meeting to order
- > Please stand For Pledge of Allegiance
- > Motion to approve & pay bills in abstract
- > Motion to approve town board meeting minutes, Jan 18<sup>th</sup>, 2023

**6:00 – Public Hearing:** For public comments on the formation of Rt 12 Sewer District #2  
Close public hearing, take action-roll call vote

**6:15 - Public Hearing:** For public comments on the formation of a Combined water Ordinance for all five (5) water districts in the Town of Alexandria  
Close public hearing, take action-roll call vote

**Privilege of the floor,**  
Mr. Fracola Status Stable's Project

### **Reports:**

- 1.) Engineer report, Rt 12 sewer status, Congresswoman Stefanik submittal, Salt barn roof, Paint Water tower
- 2.) Highway report-
- 3.) Town Clerk/Tax Collector Report
- 4.) Zoning report –
- 5.) Water report –
- 6.) Sewer report –
- 7.) DPW report –
- 8.) Youth program report--

### **OLD BUSINESS:**


- 9.) Plessis Fire District building project
- 10.) Parking lot & dock regulations and enforcement Goosebay-elsewhere
- 11.) Put lawn care at town cemeteries out to bid
- 12.) Resolution to move \$\$'s to New York Liquid Asset Fund ( NYLAF) 4.52% interest bearing

### **NEW BUSINESS**

- 13.) New York State Town Clerks Association Conference-sign -up
- 14.) Year End 2022 Independent Outside Audits are complete and available for review
- 15.) Fort Drum Advocate letter
- 16.) Highway fund DA \$2,333.18, acct # 0089, move \$\$'s
- 17.) Resolution to complete design and bid specs for painting water tower Redwood
- 18.) Standard workday for retirement,
- 19.) Declare Cub Cadet surplus and receive bids April 19<sup>th</sup>, 2023
- 20.) Declare oldest Zamboni surplus: scrap-?
- 21.) Budget transfers
- 22.) Present January and February Operating statement & Balance sheet
- 23.) Present P & L for rink, transfer-site and court, 2022 and YTD
- 24.) Response to letter from taxpayer, no name, number or address
- 25.) Deposit for budgeted building at the Redwood sewer plant, \$6893 and \$4489=\$11,382
- 26.) Bond Counsel discussion – executive session
- 27.) Motion for executive session to discuss litigation

MORE TO COME

**Town Justice**  
David Cortright  
George Shaffer III Esq.  
**Town Clerk**  
Sandra Caputo  
**Supt of Highways**  
Mike Tibbles  
**Attorney**  
Andrew W. Silver

 OF THE THOUSAND ISLANDS  
**TOWN OF ALEXANDRIA**  
COUNTY OF JEFFERSON  
46372 CO ROUTE 1  
ALEXANDRIA BAY, NEW YORK 13607  
PHONE 315/482.9519 FAX 315/482.6342  
TDD 800/662.1220

**Supervisor**  
**Budget Officer**  
Brent Sweet  
**Deputy Supervisor**  
Michael Fayette  
**Director of Finance**  
Shawn Thomas  
**Council Members**  
Ronald Thomson  
Gene Kring

## Cemetery Bid Notice

The Town of Alexandria Board will be accepting bids for mowing of the Town Owned Cemeteries. These cemeteries include Walton Street, Point Vivian, Church Street and Highland Park Cemetery. This will be for a two-year price bid. The contract will commence on April 17, 2023 through October 19, 2025.

Bids will be received at the Town Clerk's Office until Wednesday April 19, 2023 at 4:00PM and will be opened the same day at 6:00PM at the Town Board Meeting.

Proof of insurance must accompany each bid. Anyone seeking additional information should contact the Town Clerk's office during regular business hours.

The board has the right to reject or accept any or all bids.

The specifications sheet may be obtained at the Town Clerk's Office during regular business hours. Please mark your envelope Cemetery Bid.

Per Order of the Town Board  
March 15, 2023

## SPECIFICATIONS FOR MOWING TOWN CEMETERIES

Will include four cemeteries:

1. Walton Street
2. Point Vivian
3. Church Street
4. Highland Park

Bidders shall supply: Gasoline, Mowers, Trimmers, and any other tools needed.

Bidders shall supply own insurance coverage, and prove the same at time of bidding, the town will not be responsible.


All cemeteries are to be mowed and trimmed at least once a week, with all of them being in pristine condition for Memorial Day, 4<sup>th</sup> of July, and Labor Day.

Weed eating is to be done along the walls, fences, sidewalks, headstones, and where necessary.

Payments will commence the month of June

This contract will be for a two-year price bid. This Contract will terminate on October 19, 2025.

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March 15, 2023



[TO BE PRESENTED TO THE PARTICIPANT'S GOVERNING BODY FOR APPROVAL]

**Resolution of the Name of Governing Body ("Governing Body") of the Name of Participant ("Participant"), authorizing the execution and delivery of an amended and restated Municipal Cooperation Agreement and related documents by and among the several municipal corporations, school district, fire districts and/or boards of cooperative educational services to provide for the cooperative temporary investment of public funds.**

WHEREAS, the Participant, pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the Participant to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of April 29, 2016 (the "Agreement") among the Red Hook Central School District, as Lead Agent, and various other municipal corporations, under the trade name "New York Liquid Asset Fund" ("NYLAF");

NOW, THEREFORE, be it resolved by the Governing Body (the "Finance Board") of the Participant, located in Name of County County, State of New York, as follows:

**Section 1.** The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The Title of Chief Fiscal Officer (the "Chief Fiscal Officer") of the Participant is hereby authorized to execute and deliver the Agreement, and the Chief Fiscal Officer is hereby authorized to affix the seal of the Participant thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designees as authorized by the Law (as that term is defined in the Agreement), which designee is an authorized employee officer of the Participant. Upon the execution in full and delivery of the Agreement, the Participant shall become a Participant, as that term is defined in the Agreement.

**Section 2.** Notwithstanding any term or provision of the Agreement to the contrary, the Participant may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the Participant shall cease to have any rights or obligations under the Agreement.

**Section 3.** This resolution shall be effective immediately upon its due adoption by the Finance Board.



[TO BE COMPLETED BY THE PARTICIPANT'S OFFICIAL RECORD-KEEPING OFFICER]

EXTRACTS FROM MINUTES OF MEETING OF

THE Insert Name of the Governing Body ("GOVERNING BODY")

OF Insert Name of Participant ("PARTICIPANT")

*(Municipal Cooperation Agreement and Related Documents)*

A special meeting of the Governing Body (the "Finance Board") of the Participant was held at Location of Meeting, New York, on Month D, YYYY at 00:00 AM/PM, at which meeting a quorum was at all times present and acting. There were:

PRESENT:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ABSENT:

_____	_____	_____
_____	_____	_____

ALSO PRESENT:

_____	_____	_____
_____	_____	_____

Name of Person moved the adoption of the following resolution. The motion was seconded by Name of Person. The Finance Board was polled. The motion was adopted by a vote of \_\_\_\_\_ affirmative votes (being at least a majority of the entire voting strength of the Finance Board) and \_\_\_\_\_ negative votes and \_\_\_\_\_ absent votes.



Phone: 866.996.9523 | Fax: 866.548.8633

Option 1: Administration  
Option 2: Cash Management  
Option 3: Fund Service Representative

## MASTER ACCOUNT APPLICATION

### SECTION A: NEW ACCOUNT INFORMATION

1. Entity Name to Appear on Fund Records (common name): \_\_\_\_\_
2. Legal Entity Name as filed with the IRS (if different): \_\_\_\_\_
3. Entity Address: \_\_\_\_\_ County: \_\_\_\_\_
4. Entity Phone Number: \_\_\_\_\_
5. Federal Tax ID: \_\_\_\_\_
6. Is the new account for bond proceeds?  Yes  No
7. Account Title (General, Water, etc.): \_\_\_\_\_

NOTE: To designate a primary contact person, please complete the form titled *Primary Contact Information*.


8. Federal Employer ID Number: \_\_\_\_\_
9. Fiscal Year End (Month/Day): \_\_\_\_\_

### SECTION B: FUND PURCHASE OPTIONS (DEPOSITS TO THE FUND)

10. Mark all that Apply:

- Same Day Fed Wire Purchase**  
Refer to the form titled *Wire Instruction Card* for information on how to deposit a wire to your NYLAF Account.
- Next Day ACH Purchase**  
Upon direction from the entity, the Fund initiates Automated Clearing House (ACH) transactions against the entity's bank of choice, for next-day credit to the entity's Fund account. Authorization remains in effect until revoked in writing by the entity. (To enable the ACH Purchase option, please complete the form titled *Bank Account InfoRNA - ACH(Add or Delete)*.)
- Purchases by Check Deposit at U.S. Bank**  
To enable the purchase by check deposit, complete the form titled *Deposit Ticket Request*
- Direct Deposit of State Aid**  
State aid payments may be sent directly to the entity's NYMAX account with no minimum investment period. (To enable the State Aid option, please complete the form titled *State Aid Sign Up Instructions*.)

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15 March 2023

**RE: Advocate Drum Congressionally Directed Spending Request**

It is my pleasure to write a letter in support of the Fort Drum Regional Liason Organization DBA Advocate Drum in its application for funding via the FY24 Congressionally Directed Spending opportunity.

Advocate Drum is a nonprofit organization formed in 1990 with the mission to foster effective communication, understanding and mutual support by serving as the primary point of coordination for resolution of those issues which transcend the specific interests of the military and civilian communities of the Fort Drum region. For years, Advocate Drum has offered the community a high level of support without the benefit of an Executive Director, instead relying on one administrative assistant and donated time from supporters, directors, and officers.

Through this request, Advocate Drum seeks to hire an Executive Director that will be able to consistently implement the mission of Advocate Drum - to protect and enhance Fort Drum's military value, sustain and leverage its economic and cultural significance to the Fort Drum region and New York State, and foster effective communication between the installation and its civilian neighbors to promote mutual support and understanding.

Along with hiring an Executive director, Advocate Drum seeks to enhance community capacity for development organizations and community leaders. To do so, Advocate Drum will conduct technical and problem-solving assistance to analyze and implement actions necessary to protect, support, and enhance the successful future of Fort Drum and the North Country. Specifically, this project seeks to address one of the Army's key concerns in evaluating the military value of an installation - the opportunities available for military spouse employment and how those opportunities contribute to military family morale and welfare.

I wholeheartedly support the efforts of Advocate Drum as it seeks funding to continue and enhance its mission to foster effective communication, understanding and mutual support of the military and civilian communities of the Fort Drum region.

Sincerely,

Brent Sweet, Town Super

The Town of Alexandria is an equal opportunity provider, employer and lender.  
To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W.,  
Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382(TDD)