

Town Of Alexandria

Agenda For Wednesday April 17th 2019

Please stand For Pledge of Allegiance

- Call the regular town board meeting to order

Approval of the March 20th & March 25th meeting minutes

Approval to pay bills

Privilege Of The Floor :

- 1.) Open up cemetery mowing bids; take action ?
- 2.) Indian River ATV club speaker/discussion
- 3.) Rink Project Discussion , letter of intent
- 4.) Presentation from the DEC Emily Sheridan "Eastern Great Lakes Watershed Coordinator"
- 5.) Crowley & Hallorhan Targeted Examination progress...
- 6.) Engineer's report: Rt 12 sewer expansion #2, Gionet/Ryman property clean-up, house status ?
- 7.) Most recent Redwood sewer committee meeting 04/08/19 summary
- 8.) Highway Superintendent report
- 9.) Redwood sewer report
- 10.) Water districts report
- 11.) Town youth program report
- 12.) Town Clerk report
- 13.) Zoning officer report
- 14.) Budget amendments/transfers
- 15.) Security cameras in town offices
- 16.) Amend Redwood sewer ordinance, resolution
- 17.) Town mowing and mower equipment
- 18.) Purchase small building for returnables
- 19.) Send bookkeeper to finance seminar, 2 days
- 20.) Ordered slides for Plessis playground
- 21.) Town vehicle policy
- 22.) Town travel & reimbursement policy
- 23.) Town sexual harassment policy

- 24.) Schedule work session and or adjournment for discussion about, policies, amendments & adoptions, Bonnie Castle Stables
- 25.) Resolution to apply for Milfoil permit
- 26.) Commercial permit consideration for using town brush pit for town residents or businesses
- 27.) Approval for IRLC water quality conference, June 7th
- 28.) Approval to have Jamie work 20 hours per week in water department and 20 hours per week in DPW
- 29.) Approval to have Jay Gascon work 25 hours per week in sewer department and 15 hours per week in DPW
- 30.) Solar committee update
- 31.) Spring cleaning of cemeteries
- 32.) Amend personal policy to add compensatory time for non-DPW employees
- 33.) Dispose of records according to the town clerks request that the records for disposal are ALL eligible for shredding by NYS Retention and Distribution of records (MU1 schedule)

More to come

Executive Session:

- a.) Litigation
 - b.) Personnel
-

Town of Alexandria Regular Scheduled Board Meeting
April 17, 2019
6:00pm

Pledge of Allegiance

The following were available at roll call:

Supervisor Brent Sweet, Councilman John Stine, Councilman Ron Thomson, Councilman Mike Fayette, Highway Superintendent Mike Tibbles, Attorney Bob Slye and Town Clerk Jessy Hudon.

Absent: Councilman Jim VanCour. Meeting called to order by Supervisor Brent Sweet.

Approval of Minutes: October 2018 thru January 2019, tabled.

Approval of bills: Motion made by Supervisor Brent Sweet, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour, absent. Motion passed.

Public Comment:

Cemetery bids opened. This was for a 2-year bid.

Clements Lawn Care bid for 2019 \$14,500. Bid for 2020 \$15,000. Insurance enclosed, package complete.

Thousand Islands Landscaping Company bid for 2019 \$31,500. Bid for 2020 \$31,500. Insurance enclosed, package complete.

Motion made by Councilman Ron Thomson to accept Clements Lawn Care bid of \$29,500 for a 2-year contract. Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour, absent. Motion passed.

Discussion: Ritchie Elk, speaker from Indian River ATV Club. Club would like to share responsibility with the Town. Suggestion to clean area, watch for people doing harm and overall maintenance. Board will further discuss and let club know outcome.

Discussion: Rink project, work in progress.

Presentation: Emily Sheridan Eastern Great Lakes Watershed Coordinator from DEC. Discussed the programs Mission to protect Biology integrity. She would assist the Town in finding grants to work together to keep the environment preserved.

Discussion: Crowley & Hallorhan Targeted Examination, work in progress.

Engineer's report: Rt 12 sewer expansion#2, Gionet/Ryman property clean-up/house status, final notice from USDA needed. EFC gave Town an extension while documents being processed. Rob Company, Engineer will update as soon as he's notified.

Discussion: Redwood sewer committee meeting from 4/8/19, summary given by Councilman Mike Fayette. He has minutes, not on website yet, working on rewriting the ordinance for water & sewer.

Discussion: Town Youth report given by Stacey Durand. Ready for softball and baseball, 57 kids signed up. Games begin May 6th.

Budget Transfers/Amendments: Several budget transfers & reported the line items were over estimated. (See below for transfers and Board member signatures).

Motion made by Councilman Ron Thomson to approve budget transfers as written. Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent. Motion passed.

Chgd in QB 4/18/19 nm

Town of Alexandria		April 17, 2019.	
Summary of Suggested Budget Transfers - #1			
FYE 12/31/19			
	ACCOUNT	DR	CR
General A			
	A71404.1.4 Recreation - CE	7,500.00	
	A19104.1.4 Unallocated Ins - CE		7,500.00
	A90108.1.8 NYS Retirement	4,350.00	
	A90408.1.8 Workers Comp	600.00	
	A19904.1.4 Contingency - CE		4,950.00
General B			
	B90108.2.8 NYS Retirement - CE	1,960.00	
	B67724.2.4 Programs for Aging		960.00
	B74104.2.4 Library		1,000.00
Redwood Sewer			
	SS90108.9.8 NYS Retirement - CE	674.00	
	SS81201.9.13 - SS - HI Buyout - PS		674.00
Carnegie Bay Water			
	CB83104.16.4 Admin - CE	769.00	
	CB90508.16.8 Unemployment Ins	6.00	
	CB90108.16.8 NYS Retirement		775.00
Edgewood Water			
	EW83104.17.4 Admin - CE	386.00	
	EW83404.17.4 Trans & Dist - CE	386.00	
	EW90508.17.8 Unemployment Ins	3.00	
	EW90108.17.8 NYS Retirement		775.00
Otter Street Water			
	OS90508.8.8 Unemployment Ins	56.00	
	OS90108.8.8 NYS Retirement		56.00

Approved by Town Board
April 17, 2019

[Signature]

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Discussion: Supervisor Sweet stated he would like to see extra cameras in the Town office were there are blind spots. **Motion** made by Councilman Ron Thomson to buy additional cameras from STAT Communications up to the cost of \$3000. Seconded by Councilman John Stine. Further discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent, motion passed.

Discussion: Regarding purchasing a zero-turn lawnmower and weedeater for maintenance, no conclusion.

Discussion: Bottles & Can shed @ Transfer Site. Shed will remain in one location, no reason to move it.

Discussion: Town Bookeeper will be attending training classes in Saratoga. The Town of Hammond is paying for registration & classes.

Motion made by Councilman Ron Thomoson to purchase new commercial grade equipment (slides) for Plessis playground approximate amount of \$3500, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent. Motion passed.

Discussion: Town vehicle policy, sexual harassment policy & travel reimbursement to be discussed at a workshop being held on April 29, 2019 5pm at Town office with any other business that comes up as well.

Discussion: Milfoil Grans Part 2. Town needs to apply for permit through DEC.
Motion to apply for Milfoil Grans Part 2 made by Councilman Ron Thomson, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent. Motion passed.

Motion to have both Councilman Mike Fayette and Councilman John Stine attend the IRLC Water Quality Conference on June 7, 2019 made by Councilman Ron Thomson, Seconded by Supervisor Brent Sweet. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent. Motion passed.

Discussion: clarify two employees work hours for 2 department:

Jamie Papin: 20 hours Water/20 hours DPW

Motion by Councilman John Stine, Seconded by Councilman Ron Thomson to approve the hours in 2 budget line items. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent, motion passed.

Jay Gascon: 25 hours Sewer/15 hours DPW

Motion by Councilman Mike Fayette, Seconded by Councilman Ron Thomson to approve the hours in 2 budget line items. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent, motion passed.

Discussion: Solar Committee update on Solar Policy, work in progress

Amendment to Personnel Policy (IX) Compensatory Time: Motion made by Councilman Ron Thomson, Seconded by Councilman Mike Fayette to change to wording to read as follows: The Town agrees to allow each employee of the DPW to save up to fifty (50) hours of overtime each year, in lieu of pay. It will be credited as time and one half for each hour of overtime. Each employee will have to use or be paid their compensatory time in the same year it was earned. Each employee will have to give the DPW Superintendent one week notice of their desire to take compensatory time off. Each employee will be required to notify the DPW Superintendent of their intention to save compensatory time each week. Once they have chosen to save their compensatory time to overtime, it cannot be changed. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent. Motion passed.

Discussion: Records Management: The Board was given a list of material that could be disposed of per NYS Archives statute.

Following is a list of records that I (Town Clerk) would like to dispose of. All records have been verified eligible to shred by consulting the NYS Retention and Distribution of records (MU1 schedule). The shredding is coming on Wednesday, April 24th.

Conservation: Box C-2-0032 (1196-1999 duplicate copies of Cons. Licenses), Box C-2-0033 (DEC reports 1990-2000), (1) box not numbers, (2000-2992 duplicate copies of Cons. Licenses).

Tax Collector: Multiple boxes of empty envelopes from tax payments 2001, 04, 06-07, 09, 11.

Dogs: Box C-4-0065 (Reports from 92-2000, renewal licenses 98-99, 2000-04, 1 box not labeled, contains old renewal licenses.

Bell Jar/Bingo: Box C-4-0059, (1) box not numbered, Games of Chance 1993-2003

Landfill receipts: (retain 6 yrs) Bag of punched tickets, Box C-2-0019, C-2-0020, C-2-0021, C-2-0023, C-2-0024.

Purchasing: Box C-4-0069 (1992), C-4-0070 (1995), C-4-0071 (1996)

Motion made by Councilman Mike Fayette to shred all the boxes except the Purchasing boxes for 1992, 1995 1996, Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent. Motion passed.

Motion to go in to Executive Session for the Proposed acquisition of Real Property when publicly would substantially affect the value there of by Councilman Ron Thomson, Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman Jim VanCour absent. Motion passed

Meeting adjourned.

Minutes "rewritten/condensed" by Deputy Clerk Cheri L. Van Brocklin