

Town of Alexandria Board Meeting
January 19, 2022 @ 6:00pm

Present: Supervisor Brent Sweet, Councilman Ron Thomson, Councilman Gene Kring and Councilman Mike Fayette.

Shawn Thomas on the Speaker Phone listening in.

Pledge of allegiance

Approval of Bills: Motion made by Councilman Mike Fayette to approve the bills seconded by Councilman Gene Kring. Ayes 4 Nays 0 Motion Passed.

Approval of the minutes: N/A

Privilege of the Floor:

Hearts For Youth: Amy Hillanbrand asked the board to use the ice arena during the summer. Permission to store some of the donation items in the arena, use the tables, and advertising on the board. Supervisor Sweet stated that the town is happy to help in whatever you need. Mary Beth Jarvis introduced herself, Hearts for youth program coordinator she thanked the town board for all their help.

Yearly Appointments for the Year 2022 :

Town of Alexandria 2022 Appointments

Deputy Supervisor	Michael Fayette
Deputy Clerk, (part-time)	Cheri L. VanBrocklin
Budget Officer	Brent Sweet
Clerk to the Supervisor	Nicole Milsap
Director of Finance	Shawn Thomas
Accounting Firm/ Accountant	Grossman St. Amour CPA/Michael Lisson
Bookkeeper	Nicole Milsap
Town Office Building Manager	Brad Millett
Assessor	Brad Millett
Attorney(s)	Robert Slye, Joseph W. Russell PC
Banks	Watertown Savings Bank
Collector of Taxes, Dog Licenses, Marriage Licenses, Death Certificates, Hunting Licenses, Publication of Legal Notices	Jessica Hudon, Cheri VanBrocklin
Collector of Town Fees, Rents, Revenues	Jessica Hudon, Brent Sweet, Nicole Milsap
Engineers/Architects: 4th Coast/Rob Campany, Bernier & Carr Assoc. /Rick Tague	
Consultants	Dale Raymo
Health Officer	Rob Campany
Historian	Greta Slate
Investment Officers	Ron Thomson, Shawn Thomas, Gene Kring
Mileage -.58.5 cents per mile (2022 IRS Prevailing Rate) pd. for town business use	
Official Newspapers	Thousand Islands Sun and/or Watertown Daily Times

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Sub Registrar-----*Jessica Hudon*
Fails Officer/Administrator-----*Jessica Hudon*
Zoning Enforcement Officer(s)-----*Norris Handschuh, Ronald Beach*

**Town Board Meetings are on the THIRD (3rd) Wednesday
of every month at 6:00pm**

Supervisor & Town Board Responsibilities:

Brent Sweet – Supervisor – Budget Officer; Liaison to Village, Liaison to Town Courts, Liaison to County, Deposits and Records, Transfer Site & Arena, Grant Applications, Town Property, Personnel, Rink revenues/deposits, Zoning revenues/deposits, Transfer-site revenues/deposits, Liaison to elected state and federal representatives, Liaison to bookkeeper & accountant, town budget

Ronald Thomson--- Investment Consultant, Accountant/bookkeeping, Liaison to TI Bridge Authority, Assessor, Liaison, IT and Security System Vendors, Enforce Procurement, Purchasing Manager, Chamber of Commerce Liaison, Bed Tax, Union Negotiations. Liaison to Attorney General

Michael Fayette--Liaison to NYS DOT, Water & Sewer districts/departments, Project Consultant, Policies and Procedure Administrator and Updates, Grant Applications, Fails Consultant, Town Office Personnel and Supplies Management, Audit Control, Union Negotiator, Update special districts ordinances

Shawn Thomas – Director of Finance-----Highway Department, Water & Sewer districts/departments, Town Recreation Center, TOA Youth Program, Enhancement Projects, Capital Projects, Grant Opportunities, Union Negotiations, Transfer-Site

Gene Kring --Highway Dept., Liaison to Youth Program, Liaison to foil Officer, Redwood Water & Sewer, Personnel, Payroll examiner, Zoning and Planning, Personnel, Liaison Attorney/Legal Services, Liaison to elected state and federal representatives, Liaison to accountant

Town Water and Sewer Committee-----Dalye Raymo, Sandra Caputo, Mike Fayette, Jamie Papin, Jay Gascon, Irene Tibbles

Cemetery Committee-----Tom Petrie, *Morris Weller, Marilyn Canestra, Norris Handschuh,*

Mike Tibbles--- Highway Superintendent, Town Property (docks, ramps etc.), Town Road Rehabilitation & Repair, Town Highway Building & Equipment

Bed Tax Committee: -secretary, Ron Thomson, Pat Simpson, Jim Durand, Gary Williams, Pat Snyder, Sue Boyer

Zoning Board of Appeals---*Kevin Leeson-chairman, Pat Sheldon-vice-chair, Ronald Cole, Tom Gardner, Laurie Handschuh ; Alternate-Mike Shannon*

Planning Board---*Rich Leclerc-chairman, Matt Williams-vice chair, John Cranker, Brian Willix, Andrew Garlock: Alternate-Bob Markert*

Agriculture Committee---*Tom Petrie, Mike Shannon, Dick Campney, Jim Stine*

Town Wide Holiday Festivities Committee---*Matt Chase, Tom Petrie, Dale Hunneyman, Les Dollinger*

Grievance Board-----*Bob Markert-Chairman, Dean Honeywell, Phil Felicia, Mike Shannon*

Rt 12 Joint Sewer Board; Alexandria, Orleans, Clayton, Brent Sweet, Michael Fayette

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Motion made by Councilman Gene Kring to accept the 2022 Yearly Appointments seconded by Councilman Ron Thomson. Ayes 5 Nays 0 Motion Passed.

County Legislature Phil Reed talked about the Air bnbs and BRBO's industry on the rise and that he and several others colleagues have been asked if this industry will pay bed tax. Reed stated that this industry is becoming very substantial. The County has just started to scratch the surface on this and if the town would like to move forward to the County wide level, letters of support would be a good thing. Legislation would be required. If the Town would like to move forward on this it would start with a request. Town Board discussed why it's important to see this industry contribute towards bed tax. Supervisor Sweet Thanked Phil Reed for making sure the town has everything they need when it comes to Covid, offered test kits, masks and many calls about town & County issues.

Streetscape contribution split between Town and Village

Motion made by Councilman Mike Fayette to accept the municipal contribution split \$346,586 dollars seconded by Councilman Ron Thomson. Ayes 4 Nays 0 Motion Passed

Work Session – January 20, 2022 @ 3:00pm – Bernier & Carr will attend. Board to discuss a plan for the Bonnie Castle Stables

Supervisor Brent Sweet updated the public on the purchase of Bonnie Castle Stables. Sweet stated that town closed on the property (as of last Tuesday) and now owns it. Locks have been changed and Dpw has been up there plowing to have access to it and he asked the board if they could meet up there to put a plan together.

Purchase dump trailer & Hotsy Pressure Washer: \$15,000 in budget

3 Quotes:

- 1) Caprara Heavy duty – DT8114-14k 14,000gvw : \$12,580
- 2) Sure Track 14,000lb - \$11,500
- 3) Hudson River Truck & Trailer \$13,825

Motion made by Councilman Ron Thomson to purchase from Caprara Heavy duty – DT8114-14k 14,000gvw. price \$12,580 seconded by Councilman Gene Kring. Ayes 4 Nays 0 Motion Passed

Bob Cat Purchase vs. Rental Discussion: The board will look at the land at Bonnie Castle Stables and see what would be the best option.

Dog Control: Leash Law discussion: The board decided to talk to Jefferson County Dog Control. Supervisor Sweet and Councilman Gene Kring will look into the matter.

Water, Sewer, Dpw ,zoning , Youth Program , Highway report- done

New Accounting Software discussion: Preliminary prices: Software geared towards municipal accounting and utility software that integrates with each other. The board will discuss further in the coming months.

Water & Sewer Committee: Councilman Mike Fayette stated the Committee is working on some minor changes to the Route 12 / #2 sewer district and Ordinance & IMA review.

Historian Report- Thank you to Greta for everything she does.

Annual Audits: Bill Dashnaw accounting will be auditing Court Clerk, Town Clerk, Bookkeeper and Supervisor. Required by Office of the State Comptroller. Results will be reviewed by board.

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Town Yearly Calendar: Every date & every event. All reports/ items that need to be filed within the year.
Work in progress.

RFP: Hired Attorney Andrew Silver @ \$200 per hour. Motion made by Councilman Mike Fayette to hire Attorney Andrew Silver @ \$200 dollars per hour seconded by Councilman Gene Kring. Ayes 4 Nays 0
Motion Passed.

Castle Cable TV contract: Board needs to review contract. Supervisor Brent Sweet asked several questions regarding the contract, it states TV but is it also internet? Many outside internet providers state to public they cannot come into this township because of Castle Cable Contract. Board will discuss further.

Motion made by Councilman Ron Thomson to go into Executive Session for Legal Matters and discuss a certain employee history seconded by Councilman Mike Fayette. Ayes 4 Nays 0 Motion Passed

Board came out of Executive Session at 9:30

Meeting adjourned