

Town of Alexandria Regular Scheduled Board Meeting  
July 17, 2019, 6:00pm

Pledge of Allegiance

Supervisor Brent Sweet, Councilman Ron Thomson, Councilman Mike Fayette, Councilman John Stine, Councilman Jim VanCour. Christina E. Sloan attending from Attorney Bob Slye's office. Meeting was called to order by Supervisor Sweet.

**Approval of minutes** from May 15, 2019, May 29, 2019, June 19, 2019 & July 3, 2019. Supervisor Sweet advised he had none of the minutes, he asked board members if they did, they advised they did not have the minutes either. Approval of minutes "**tabled**".

**Motion** made by Supervisor Sweet for approval to pay bills, Seconded by Councilman John Stine. Discussion regarding Cintas uniform bills (Jimmy Johnson uniforms). Bills have been sent to the DPW address instead of the Town office. Issue has been resolved. No further discussion. All in favor 5 ayes, **motion passed**.

**Motion** by Councilman Ron Thomson to appoint Bob Markert as an alternate planning board member. Seconded by Councilman John Stine. Discussion, none. All in favor 5 ayes, **motion passed**.

**Motion** by Councilman Ron Thomson subject to the Village and Town making an agreement that the money comes out of the Village Community Enhancement line item. \$5000 has already been used toward the tennis courts. This will be to have the weeds cut adjacent to the upper bay village dock for the upcoming powerboat poker run that will be docking at the Village dock to come in to go to lunch. Seconded by Councilman John Stine. Discussion of cost estimating between \$700-1000. Further Discussion, none. All in favor 5 ayes, motion passed.

Zoning officer report given by Norris Handschuh including violation letters sent to a resident. The house is currently under foreclosure and no response to the letters have been received. Supervisor Sweet offered the residents recently moved out as early as last week. Question by Councilman Thomson regarding ongoing court cases. Norris advised there has been 3 all settled.

**Motion** by Councilman Jim VanCour for a Loan Resolution to accept the formal loan of \$2,191,000 from USDA for the Route 12 Sewer Expansion #2 Project with a grant in the amount of \$1,061,000. Seconded by Councilman Ron Thomson. Discussion, none. All in favor 5 ayes, **motion passed**.

**Discussion** of Bonnie Castle Stables to continue at meeting on Wednesday, July 24, 2019 at 5pm. Motion to have Bernier and Carr make decisions regarding hazmat & environmental and accept their recommendations. **Tabled**.

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**Discussion:** Redwood Sewer Committee report given by Councilman Mike Fayette. They discussed the Sewer Use Ordinance and looking for some advice from Attorney Bob Slye regarding possibly modifying the original ordinance from 1991. Also inquiring about a grant from when Addie Jenne was in office as to what happened to it. Supervisor Sweet advised a couple of meetings ago a motion was made to have DANC administer that and work on it. Supervisor Sweet advised he signed an application that went to the Ways & Means Committee for Mark Walczyk for NYS Assembly. The \$ is still there it has just been "moved" to Mark Walczyk. 12-18 months is the average time for the process, the money is reimbursable if they spend it, however it is recommended to until the Town gets a "file number" and the money is locked in, it is recommended not to spend any \$\$.

Further discussion regarding the Round Island Trust property. They would like to be charged "0" for EDU, the Committee and the Town both agreed on a .25 EDU charge. The Sewer committee would still like to put in a "do's & dont's" on the next water sewer billing.

**Discussion** on Water and Sewer billing mistakes and corrections. Finding several billing issues on most recent billing. Customers were being charged yearly instead of quarterly for EDU charges. Bills were adjusted in quarters past but has been recently found that the corrections that needed to be made to have the bills correct for future was not done. With the software the Town has, the Town Clerk is the only individual that has access to the system to make the changes that need to be done for the bills to be correctly billed.

**Discussion** on Town Clerk absence.

**Discussion** on Town Clerk's office hours. Office/window will be open when the Deputy Clerk is here for her 28 hours, when she is not here the window will be closed. The website has the hours on it. At the last meeting a motion was made regarding hiring someone else to be in the Clerk's office when the Deputy Clerk was not. The only way that would happen is if the Town Clerk were to voluntarily relinquish some of her wages to compensate that person as the budget only allows for Clerks wages and 28 hours for the Deputy Clerk. Per the Association of Towns, the Town of Alexandria is required to pay the Clerk in full the wages she was elected to get, Town Clerk and Tax Collector whether she is here (at the office) or not are \$42,317.

**Discussion** about change of wages (stipends) for Town Clerk to do water and sewer billing. Stipends as follows: RW water \$1453, Edgewood water \$20, Carnegie Bay water \$59, Rt12 W \$216, Otter W \$216, RW sewer \$817, Rt12 sewer \$616 for a total of \$3,397.

**Motion** to do a resolution to move the wages of water and sewer billing wages of \$3,397 by Councilman Jim VanCour to take the wages of \$3,397 and give to somebody else, no one specifically named at this time. Seconded by Councilman John Stine. Discussion, by Councilman Ron Thomson not that we (Town) are taking the wages away, we (Town) are using the money where it was intended to be used to create the billings which has been getting paid to a person that has not been doing it and they are going to pay someone to do the billing the proper way. If the Board moved duties that can be done during the normal business day, \$\$ will not be allocated at this time, it will just be removed from the Town Clerk wages. Further discussion, none. All in favor 5 ayes. **Motion passed.**

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**Discussion** about additional Town roads that need resurfacing. Per Councilman Jim VanCour he has been in contact with DPW Super Tibbles to get a priority list come budget time on other roads needing repair.

**Discussion** regarding Bailey Settlement Rd reconstruction, DPW Super Mike Tibbles absent. Per Supervisor Sweet he has travelled the road, based on DPW Super Tibbles not being here he is not certain of the progress on the road. He (DPW Super Tibbles) has been in the office often regarding his budget on the project.

No Hwy Super report available

Redwood sewer report given by Jay Gascon

Water district report given by Jamie Papin

Town Youth Program report given by Mike Fayette

Town Clerk Report, unavailable

2018 Court yearly audit completed as required by NYS Comptrollers office

2018 Town Clerk & Tax Collector audit being scheduled.

**Budget Transfers. Motion** to approve the transfers except for a change in General B to not use the Fund balance but to take the money from the Community Enhancement line item A69894.1.4 by Councilman Jim VanCour, Seconded by Councilman Ron Thomson. Discussion, none. All in favor 5 ayes. **Motion passed.**

Letter read from citizen Kim Bradley regarding purchase of Bonnie Castle Rec Center.

**Motion** by Councilman Jim VanCour to go into Executive Session to discuss the employment of a particular person, Seconded by Councilman John Stine. Discussion, none. All in favor 5 ayes. **Motion passed.** Meeting adjourned at 7:43pm.

**Motion** to come out of Executive Session at 8:05pm by Councilman Ron Thomson, Seconded by Councilman Mike Fayette. Discussion none. All in favor 5 ayes, **motion passed.**

**Motion** by Councilman John Stine to add 2 additional Foil Officers, Seconded by Councilman Jim VanCour. Discussion, none. All in favor 5 ayes. **Motion passed.**

**Motion** by Councilman Mike Fayette to purchase a second digital speed sign with a solar panel. Seconded by Councilman John Stine. Discussion, none. All in favor 5 ayes, **motion passed.**

**Motion** by Councilman Jim VanCour to have bookkeeper Nicole Milsap do the UBMax billing for Water & Sewer, all districts. Seconded by Councilman Mike Fayette. Discussion, Supervisor Sweet would like both Nicole and Deputy Clerk Cheri L. Van Brocklin to do the UBMax billing for Water and Sewer, all districts. All in favor 5 ayes, **motion passed.**

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**Discussion** with Attorney Christina Stone to have Attorney Slye look into changing the local law in relation to the Tax Collector position and wages.

**Motion** by Councilman Mike Fayette to adjourn the July 3, 2019 Town of Alexandria Board meeting to July 24, 2019 at 5pm at the Town Office, Seconded by Councilman John Stine. Discussion, none. All in favor 5 Ayes, **motion passed**.

Minutes written by Deputy Clerk Cheri L. Van Brocklin