

Town of Alexandria Regular Scheduled Board Meeting  
June 19<sup>th</sup>, 2019  
6:00 pm

Pledge of Allegiance

Approval of the May 15, 2019 and May 29, 2019 minutes. Tabled

Supervisor Brent Sweet, Councilman Mike Fayette, Councilman Ron Thomson, and Councilman John Stine. Absent was Councilman Jim VanCour. Meeting was called to order by Supervisor Sweet.

**Approval to pay bills. Motion** by Supervisor Sweet, Seconded by Councilman Ron Thomson. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

**Correspondence.** Supervisor Sweet read a letter he'd received acknowledging how nicely the cemeteries have been taken care of this year.

Supervisor Sweet opened the Public Hearing on the Solar Energy Law at 6:15pm. There were no public comments.

Public Hearing closed, motion made by Councilman Ron Thomson, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. Motion passed.

The Town Board approved Local Law No. 2 of 2019, amending the Town Zoning law to add Article IX-A to provide for the regulation of solar facilities in the town. Based upon its examination of the SEQRA form and comparing the proposed action with the criteria set forth in 6NYCRR Section 617.7, no significant impact is known and the adoption of Local Law No. 2 of 2019 will not have a significant impact on the environment.

**Public comment** by resident Linda Barton Re: Loud Music in Swan Bay RV Park, she lives in Barton Healy Mobile Home Park. She wishes for a compromise on lowering the volume of the music at the RV Park. Per Zoning Officer Norris Handschuh there is no noise ordinance, he would have to look at their permit to see if music was included in the park plan. Norris will also speak with the owner Rob Reddick to see about a compromise in lowering the music.

**Public comment** by resident Randy Truesdell asking if the Board knew of any conversation by the Village raising water rates. Supervisor Sweet the raise will occur in two phases as it has not been raised in over 10 years. Randy Truesdell then expressed the Village needs to relay to the Town their plan so the Town will advise the public.

**Public comment** by resident Stacey Durand asking if the final stage on Kring Point Rd has been done, also commenting the shoulders are bad when walking or biking and there are no speed limit signs posted, saying there used to be a 35MPH sign. Hwy Supt. Mike Tibbles advised the plan on letting the road "sit" for a year and then the DPW will put a top on it. Mr Tibbles advised the road is 4 foot wider than it used to be regarding the shoulder and there would need to be a speed study done regarding the speed limit on the road.

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**Bids were opened** by Supervisor Sweet regarding the surplus equipment for a Chevy truck and a John Deere zero turn lawn mower. Bids were received until 4 PM June 19, 2019. 2 bids were received on the John Deere zero turn. \$61 received by Dean Smith and \$200 received by Pete Papin. **Motion** by Councilman Mike Fayette to accept the bid of \$200 by Pete Papin, Seconded by Councilman Ron Thomson. Discussion none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion Passed.**

1 bid was received on the 2007 Chevy truck. Supervisor Sweet opened the bid containing a \$651 bid from Pete Papin. **Motion** by Councilman Ron Thomson to accept the truck bid of \$651, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

**Motion** to moved forward with the DOS grant technical services agreement grant project and to sign a contract was made by Councilman Ron Thomson, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

**Resolution for budget transfers for June 2019** by bookkeeper Nicole Milsap and accountant Sherry Ferguson, **Motion** to accept transfers made by Councilman John Stine, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. All members present signed. **Motion passed.**

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**Standard Work Day Resolution for Employees (RS 2418)** to be filed with the Office of the NYS Comptrollers/ NYS Retirement System per resolution as submitted:

Title:	Standard Work Day:
Court Clerk	7
Laborers	7
Waste Water Treatment	7
Clerk to the Supervisor	7
General Employee	6

**Motion** to accept standard work day made by Councilman Mike Fayette, Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent.  
**Motion passed.**

Town of Alexandria Regular Scheduled Board Meeting  
June 19<sup>th</sup>, 2019  
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Assessor, Brad Millett needs a new computer to meet new assessor requirements. New computer will be \$925. **Motion** to purchase computer by Councilman Ron Thomson, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

Historian Greta Slate needs a new computer. **Motion** to replace Greta's computer at the cost of \$725 made by Councilman Mike Fayette, Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

Status of Bonnie Castle acquisition given by Attorney Bob Slye. Referendum material must be submitted to Jefferson County ASAP in order to be adopted for the July meeting.

Rte 12 (Gionet/Ryman property) sold at tax auction to RC Congel for \$75,000 and is now back on the tax rolls.

Update was given on the Crowley & Hallorhan Targeted Examination

**Engineer's report** on DEC permit for Mud Lake Shoreline Stabilization. Supervisor Sweet read the Short Form SEQR. Board Resolution of Notice of Intent to Declare Lead agency – Mud Lake Shoreline Stabilization. **Motion** made by Councilman Ron Thomson seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.** Supervisor Sweet signed the resolution.

**Engineer's report** on DEC permit for Mud Lake Modifications. Town proposing to modify the concrete structure with core logs to assist in reduce erosion and flooding potential along the edge of NYS Rt 37 at the mud lake outlet. Supervisor Sweet read the Short Form SEQR. Board Resolution of Notice of Intent to Declare Lead agency -Mud Lake Outlet Modifications. **Motion** made by Councilman Mike Fayette seconded by Councilman Ron Thomson. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.** Supervisor Sweet signed the SEQRA.

**Loan resolution** for sanitary sewer for \$1,061,000- Discussion on wording of the provisions of the loan. Board Tabled. Continuation of board meeting to be held on July 3, 2019 @ 5:00pm.

**Redwood Sewer Committee report.** Last meeting was June 10, 2019. Councilman Mike Fayette gave an update of what the committee has been working on. They would like to put a "do's & don'ts" in the next bill. Reviewed a grievance received on a Redwood citizens garage; the Committee agrees with the .25 EDU charge. The Board agrees with the .25 EDU charge. Also received a grievance from a property on Rt 37. The committee unanimously said 0.00 EDU charge, the Board agreed with Councilman Mike Fayette's explanation.

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June 19<sup>th</sup>, 2019  
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**Hwy Supt. Mike Tibbles gave his report** with an update on the Bailey Settlement bridge project. Should be paving on Monday, June 24, 2019 weather permitting and should have the road open on Tuesday, June 25, 2019. Hwy Supt. Tibbles also have some equipment updates on what has broke down and been repaired. The Board moved on to another item (#21) on the agenda which was the status of the re-installing of the GPS in the DPW vehicles. Supt. Tibbles advised he has no comment on the subject. Councilman Mike Fayette advised that Supt. Tibbles agreed to put them back in the DPW vehicles at the last meeting (May 29, 2019). Supt. Tibbles advised he is not putting them back in the vehicles. Councilman Thomson advised that it was explained to him (Supt. Tibbles) the GPS could not be used for discipline and wants to be clear Supt. Tibbles is refusing to put them back in the vehicles and verifying it's "his decision" (Supt. Tibbles) to not put them back in the DPW vehicles. Supt. Tibbles advised "I would rather not put them in, I trust my men".

**Redwood sewer report** given by Sewer Operator Jay Gascon, 5 sewer pumps have failed since the last meeting, he had 5 spares to replace them, there are 2 new left and approximately 4 used available. Had also been doing regular testing, mowing and worked on the large water leak Water Operator Jamie Papin had.

**Water districts report** given by Water Operator Jamie Papin, had 2 major water breaks on Rt 26 that were repaired by North Country Contracting, all parts used on the leak have been replaced and are now in stock. There was an estimated 300, 000 gallons of water lost. Has continued doing daily testing and weekly reads.

**Town Youth Program report** given by Stacey Durand.

**Town Clerk report** given by Deputy Clerk Cheri L. Van Brocklin, including a letter to the Board and citizens from Clerk Jessy Hudon.

**Zoning officer report** given by Norris Handschuh.

Town office camera installation in the Clerk's office and records storage room, Supervisor Sweet advised the security company will be coming in over the weekend (June 23, 2019) to assess.

Town Clerk's office hours of operation, the Board has decided to change the office hours of the Town Clerk back to 8am-4pm Monday thru Friday, removing the extended hours of 4pm-5pm on Tuesday and Thursday. Motion to change office hours to 8am-4pm Monday thru Friday made by Councilman Ron Thomson, Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. Motion passed.

Town of Alexandria Regular Scheduled Board Meeting  
June 19<sup>th</sup>, 2019  
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**Resolution readdress from May 29, 2019** work shop. Regarding Capital Reserve fund for (snowplow). Attorney Bob Slye advised the board they need to approve the Capital Reserve Fund. After provisions were made the resolution will now be known as “a Type Capital Reserve Fund for future acquisitions of Highway Equipment”.

WHEREAS, the Town Board is considering establishing a “Type” Capital Reserve Fund for the future acquisition of Highway Equipment; and

WHEREAS, Section 6-c of the New York General Municipal Law permits the establishment of a Capital Reserve Fund for such a such a purpose; and

WHEREAS, the Town Board of the Town of Alexandria desires to reserve a portion of Highway DA fund balance; now and in the future, for the purposes of avoiding future borrowing for the purchase of Highway Equipment; and

WHEREAS, New York General Municipal Law Section 6-c does not require a permissive referendum to establish the fund or to otherwise supplement the fund from time to time, but the future expenditure of said funds will be subject to permissive referendum;

NOW THEREFORE BE IT RESOLVED by the Town Board of the Town of Alexandria as follows:

1. The Town hereby establishes a Capital Reserve Fund for the purpose of the future of avoiding borrowing for the purpose of Highway Equipment.
2. Said funds will be transferred from the Town’s Highway D A fund balance and deposited and secured in the manner provided by Section 10 of the New York General Municipal Law. deposited and secured in the manner provided by Section 10 of the New York General Municipal Law.
3. The Town Supervisor, as the Chief Fiscal Officer of the Town, at the termination of each fiscal year, shall render to the Town Board a detailed report of the operation and condition of said fund to the Town Board of Town of Alexandria.

Town of Alexandria Regular Scheduled Board Meeting  
June 19<sup>th</sup>, 2019  
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A **motion** to fund the fund for no more than \$300,000 made by Councilman Mike Fayette, Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

	Aye	Nay
Roll Call Vote: B. Sweet, Supervisor	x	
R. Thomson, Deputy Supervisor	x	
J. Stine, Board Member	x	
Michael Fayette, Board Member	x	
James VanCour , Board Member		Absent

Sewer operator Jay Gascon have the update of the slides to be installed at the Plessis playground, waiting on the slides to be delivered. Also mentioning the picnic table at the Redwood playground is in real bad condition. The Board adv to have Jay get prices for a new picnic table.

**Discussion** of the driveway being done, being paved in to the Redwood playground. The parking lot at the playground will be rebuilt and will be blacktopped by next summer if it has stabilized.

The Town vehicle policy and the town travel and reimbursement policy will be discussed at the work session.

The Town **sexual harassment policy was discussed**, it was unclear if bookkeeper Nicole Milsap had put it together and if it had been adopted. Every TOA employee paid or unpaid must go to training 1 time per year, the deadline is October 9, 2019.

**The IRLC water quality conference report was discussed.**

Spring cleaning of cemeteries has been done. Many positive comments had been received from the community on how nice the cemeteries look this year.

Brad Millett's standard 6-year re-appointment to the Town of Alexandria assessor, motion to reappoint Brad Millett made by Councilman Ron Thomason, Seconded by Councilman John Stine. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. Motion passed.

The electronic speed sign has been installed in the Westminister Park area. Councilman Mike Fayette gave a presentation on how effective the sign has been. The sign will also be moved around to different areas. Interest in purchasing another sign in the future was brought up. It was also discussed there may be grants available.

A Solar array proposal at the transfer site was discussed, a company called AC Power was requesting.

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Extending the Water Works software for an additional \$600 till the end of the year. Deputy Clerk Cheri L. Van Brocklin reminded Supervisor Sweet that every customer in Water Works had their information for payment history and any notes on the account printed and put in their current file. All important info already taken from the program. Supervisor Sweet agreed and advised paying the other \$600 may not be beneficial, Supervisor Sweet did ask if the program could be downloaded and transferred to a thumb drive. Deputy Clerk Van Brocklin advised she would look into the thumb drive option.

**Village Enhancement request** for \$5,000 to aid in the refinishing of the tennis courts surface made. **Motion** to give the village the \$5,000 made by Councilman Ron Thomson, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

A Village Enhancement request for \$\$\$ for netting on the fencing around the tennis courts. Price quotes are being looked into.

**Motion** to go into Executive Session made by Councilman Ron Thomson, Seconded by John Stine. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

**Motion** was made to come out of executive session by Councilman Ron Thomson, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

The Board reconvened. A **motion** to have Supervisor Sweet be the immediate supervisor to employees Trevor Bogart and Gannon Beach instead of Hwy Supt. Mike Tibbles was made by Councilman John Stine, Seconded by Councilman Ron Thomson. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.**

**Motion** to adjourn to continued meeting on July 3, 2019 at 5pm made by Councilman Ron Thomson, Seconded by Councilman Mike Fayette. Discussion, none. All in favor 4 ayes, 1 Councilman J. VanCour Absent. **Motion passed.** Meeting adjourned at 10:25PM.

Minutes taken by Deputy Clerk Cheri L. Van Brocklin.