

Town of Alexandria Agenda for Town Board Meeting 12-18-2024 at 6pm

Streamed Live at – Alexandria.statdvr.com.

- * Welcome - Call the town board meeting to order December 18th, 2024, at 6:00 pm
- * Please stand for Pledge of Allegiance
- * Motion to approve and pay November abstract/bills
- * Motion to approve town board meeting minutes –

Public Concerns:

Reports:

1. Bolton Ave Recreation Center renovation status
2. Engineer Report; 4th Coast - Grant funding report, Swan Bay culvert, Highway garage, Joint sewer plant letter to Swan Bay Resort, electronic speed signs Redwood,
3. Assessor Report: - TOA website "supporting documents."
4. Highway Report: - Zach
5. Zoning report- TOA website "supporting documents."
6. Water Report: TOA website "supporting documents."
7. Sewer Report: TOA website "supporting documents."
8. Clerk Report: Sandy

Old Business:

1. MSPEN Grants, Comprehensive plan, Status-DRI, NY Forward & other grant applications
2. Put floating dock for sale spring 2025
3. Danc agreement for GIS reviewed/approved, permission to sign
4. Board of Assessment Review, short one member, go to county for alternate

New Business:

1. Resolution to appoint Allan Mace as "Sole Assessor" (six (6) year term) for the Town of Alexandria town assessor
2. Results of equipment sold at auctions international
3. Budget transfers
4. Presentation of November financials to the town board
5. Bonnie Castle Stables sale is complete
6. Approve certificate of liability for snowmobile trail on town lands (atty)
7. Resolution to sign DOT Swan Hollow Culvert replacement agreement
8. Discussion to invest dollars in CD's
9. Volunteer Transportation Center Inc. contract for 2025- \$1,400
10. Comprehensive Plan Public Meeting Date -TBD

Executive Session: purpose- discuss current employee status, teamster negotiations.

Into executive session time _____, Motion _____ 2nd _____ Out of executive session time _____

Any further action _____

Adjournment to _____ at _____ am/pm for town business.

Time adjourned _____ motion _____, Second _____

CONTRACT

VOLUNTEER TRANSPORTATION CENTER, INC.

AND

Town of _____

Effective as of January 1st, 2025

THIS AGREEMENT, made effective the 1ST DAY OF JANUARY 2025, by and between the Town of Alexandria, a municipal corporation created and existing pursuant to the laws of the State of New York, having its principal place of business at, 46372 County Rte 1, Alexandria Bay NY, 13607 (hereinafter referred to as "the Town") and Volunteer Transportation Center, Inc., a corporation created and existing pursuant to the statutes of the State of New York, having its principal place of business at 24685 Route 37, Watertown, NY 13601, Jefferson County, New York, (hereinafter referred to as "VTC");

WHEREAS, VTC provides transportation services to the citizens of the Town residents; and, WHEREAS, the Town is desirous of promoting opportunities for recreation among its citizens. NOW, THEREFORE, it is mutually agreed by and between the parties hereto as follows:

- a. The Town agrees to pay VTC the amount of \$ \$1,400, the receipt of which is hereby acknowledged.
- b. VTC agrees to continue to provide to the citizens of the Town transportation services during the term of this contract.
- c. VTC shall procure and maintain such insurance coverage as shall be appropriate for its operations and shall indemnify and hold harmless the Town from any claim or cause of action based upon or arising out of the activities of the party-of-the-second-part.
- d. This Agreement shall terminate on December 31, 2025.

IN WITNESS WHEREOF, the parties hereto have caused and these presents to be signed by their duly authorized officers.

Town of _____

BY: _____

_____, Supervisor

Volunteer Transportation Center, Inc.

BY: _____

Sam Purington, Executive Director

STATE OF NEW YORK)

) SS.:

COUNTY OF JEFFERSON)

On the _____ day of January in the year 202__, before me, the undersigned, a notary public in and for said state, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose names(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

STATE OF NEW YORK)

) SS.:

COUNTY OF _____)

On the _____ day of January in the year 202__, before me, the undersigned, a notary public in and for said state, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose names(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies) and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public



Volunteer Transportation Center, Inc.

24685 State Route 37, Watertown N.Y. 13601 (JEFFERSON AND LEWIS COUNTIES)

P.O. Box 515, Canton N.Y. 13617 (ST. LAWRENCE COUNTY)

Phone: 315-788-0422 | 315-714-2034 Fax: 315-788-8021

www.VolunteerTransportationCenter.org

BOARD OF DIRECTORS

Trisha Seymour, President

Celia Cook, Vice President

Lloyd Hurlbut, Treasurer

Jamie Ganter, Secretary

Drew Boulter

PJ Difabion

Makenzie Piatt

Daphne Pickert

Tim Ruetten

Jeff Wood

Sam Purington,
Executive Director

Jennifer Cross-Hodge,
Development Director

Terra Thompson,
Regional Program Director

Jaime Stephens,
Program Director, Jeff/Lewis

Doreen Salcido,
Program Director, St. Lawrence

Jeremiah Papineau,
VTC Foundation Director

Supervisor Brent Sweet
Town of Alexandria
Supervisor
46372 County Route 1
Alexandria Bay, NY 13607

~~RE: Budget Allocation for 2025~~

Dear Supervisor Sweet:

The last few years have been trying for our community, but one thing is certain—*Volunteer Transportation Center continues to make a difference* embodying the true meaning of volunteerism. Our core group of 250+ volunteers across our service area stepped up in a meaningful way continuing to transport folks to medical care appointments and ensure access to food sources. This includes critical services such as daily/weekly dialysis treatment, or cancer treatment. For the constituents in your town this was most likely lifesaving.

Last year, our Volunteers performed over 646 one-way trips, and provided 30,183 miles of service to all of our clients. Meeting this critical need in your community is accomplished by a dedicated group of volunteer drivers that use their own vehicles, and receive mileage reimbursement to perform this service.

The clients of the Volunteer Transportation Center and I would like to extend our heartfelt appreciation to you and the Town Board for your ongoing support of our programs. The funds allocated to this campaign are strictly used to reimburse volunteers for mileage. With that in mind, we are respectfully asking the Town of Alexandria to contribute \$1,400 in 2025.

Enclosed is a sample contract that has been reviewed by the Tug Hill Commission and fits their criteria. If you would like an electronic copy please let me know. It would be my pleasure to discuss this with you further, and of course at your convenience. You may reach me at (315) 286-4510.

Yours in community spirit,

Sam Purington, Executive Director

2023 Where Do Your Constituents Live

Where Do Your Constituents Live				
Volunteer Transportation Stats Charitable Clients				
Town	2023 Total Miles	Units	Driver Reimbursement	Total Transportation Cost
Adams	13,593	620	\$ 6,049	\$ 8,496
Alexandria	30,183	646	\$ 13,431	\$ 18,864
Antwerp	7,760	264	\$ 3,453	\$ 4,850
Brownville	15,518	612	\$ 6,906	\$ 9,699
Cape Vincent	6,415	143	\$ 2,855	\$ 4,009
Champion	26,746	1,007	\$ 11,902	\$ 16,716
Clayton	26,410	1,110	\$ 11,752	\$ 16,506
Ellisburg	3,635	99	\$ 1,618	\$ 2,272
Henderson	5,948	171	\$ 2,647	\$ 3,718
Hounsfield	8,073	279	\$ 3,592	\$ 5,046
LeRay	36,314	1,349	\$ 16,160	\$ 22,696
Lorraine	2,720	26	\$ 1,210	\$ 1,700
Lyme	33,734	777	\$ 15,012	\$ 21,084
Orleans	7,343	210	\$ 3,268	\$ 4,589
Pamelia	3,835	170	\$ 1,707	\$ 2,397
Philadelphia	17,262	502	\$ 7,682	\$ 10,789
Rodman			\$ -	\$ -
Rutland	12,312	656	\$ 5,479	\$ 7,695
Theresa	10,626	422	\$ 4,729	\$ 6,641
Watertown	13,728	676	\$ 6,109	\$ 8,580
Wilna	20,926	866	\$ 9,312	\$ 13,079
Worth			\$ -	\$ -
City of Watertown	23,511	862	\$ 10,462	\$ 14,694
Total	326,592	11,467	\$ 145,333	\$ 204,120

** Township ask is based on population %, not actual rides, as the number of people needing transportation in each town will change year to year. Little different than agency totals due to people moving between Counties



Water/sewer report for December meeting

Wed, Dec 18, 2024 at 12:49 P

Jay Gascon <redwoodwvip@outlook.com>
To: "brenthsweet@gmail.com" <brenthsweet@gmail.com>

- 1 Performed all daily ,weekly, monthly duties and reports for water and sewer departments.
- 2 Repaired valve on a sewer pot.
- 3 Changed 1 sewer pump.
- 4 Prepped trucks for plowing.
- 5 Pulled first section of dock at Butterfield lake for repair.
- 6 Plowed and sanded as needed.
- 7 Help at rink change blades on zamboni.

Jamie Papin and Jay Gascon

**DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
GIS WEB-BASED HOSTING SERVICES AGREEMENT**

WITH THE

TOWN OF ALEXANDRIA

This Agreement entered into this ____ day of _____ 20____, by and between:

TOWN OF ALEXANDRIA, a municipal corporation of the State of New York having an office building and principal place of business located at 46372 County Route 1, Alexandria, NY, 13607, herein after referred to as "Town",

And

DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY, a public benefit corporation organized and existing under the laws of the State of New York, having an office and principal place of business located at 317 Washington Street, Watertown, New York 13601, hereinafter referred to as "Authority".

Recitals

1. In August of 2014, the Town partnered with the City of Ogdensburg, the Towns of Lisbon, Louisville, Massena; and the Villages of Alexandria Bay, Hammond, Massena, and Waddington, to develop a geographic information system (GIS) for water and wastewater infrastructure. This project was funded by a grant from the New York State Archives and entailed records conversion, database development and web-based interface development. The Town's original GIS Hosting agreement period was July 1, 2015 through December 31, 2019 and was renewed from 2019 to 2023.
2. The purpose of this agreement is to provide provisions for the Town to continue GIS hosting and maintenance services for an additional 5 years.
3. The Town Board, at its duly convened meeting held on _____, 20____, selected the Authority to provide these services. A copy of this resolution has been attached as Exhibit A.
4. This Agreement is authorized under Section 2704(17) of the Public Authorities Law.

Definitions

Terms used, or referenced to, in this Agreement are as defined below, unless a different meaning clearly appears from the context.

- 1) "GIS," Geographic Information System used to store, display, and query spatial information.
- 2) "IMA," Internet Mapping Application, the Authority's web-based GIS which serves as the platform for providing GIS hosting services
- 3) "Hosting Services," refers to the act of the Authority storing and providing access to spatial data via the IMA.
- 4) "Datasets," refers to spatial data in formats that are compatible with the Authority's GIS, including shapefile and geodatabase.
- 5) "Data Maintenance," refers to Authority activities related to: A) editing existing customer data on the IMA, or B) adding new customer data to the IMA.
- 6) "Database Checkouts," refers to Authority activities related to copying out the database features for a customer so the features and/or attributes can be edited/updated and returned to the Authority.

Agreement

In consideration of the mutual covenants herein contained, the parties agree to the following Articles:

1. The scope of services to be performed by the Authority consists of the following base services:
 - a) The Authority agrees to provide the Town with Hosting Services and access to the IMA via a password-protected account through the Internet 24 hours/day, 7 days/week, with the exception of planned interruptions for system maintenance and unplanned interruptions in service beyond the Authority's control. The Authority will endeavor to provide as much advance notice of scheduled interruptions as reasonably possible, and not less than 48 hours. In the event of unscheduled interruptions, the Authority will use its best efforts to restore services as soon as reasonably possible under all the circumstances then existing.
 - b) The Town will provide Datasets to the Authority in a format compatible with the IMA (shapefile or geodatabase).
 - c) The Town will be responsible for obtaining and maintaining any computer equipment (hardware, software, etc.) and high-speed Internet connection to access Hosting Services.
 - d) The Town agrees not to use the IMA to upload, post, submit, e-mail or transmit any content that infringes on any patent, trademark, trade secret,

or copyright. In no event will the Town hold liable the Authority for any damages, loss of profits, or other losses for the use or misuse of the IMA.

- e) The Town understands that Hosting Services are provided "as is" with no warranties of any kind.
- f) All the Town Datasets hosted on the IMA will remain the property of the Town. The Town Datasets are defined as those that the Town develops, on its own or through contract. In the event that this Agreement is not renewed, the Authority will provide the Town with all the Town Datasets in electronic format within not more than 15 days.
- g) The Authority will provide Hosting Services for Datasets other than those currently existing (referred to hereafter as "Other Datasets"). Other Datasets must be developed by the Authority (under Section 202, Additional Services), the Town, or a third party. Other Datasets not developed by the Authority must be provided by the Town in "shapefile" or "geodatabase" format.
- h) Base services provided by the Authority shall include: twelve hours of staff time per year for Customer updates and Database Checkouts; staff time to annually update base map data including parcel data as supplied by the County, road data, orthoimagery, etc.; and phone support for technical questions concerning the IMA during regular business hours.

Any other tasks that are not included in the scope of base services described above, such as additional Data Maintenance, or developing new datasets, all as requested of the Authority by the Town will be reimbursed as described under additional services.

- 2. Base Services - The Authority shall invoice the Town for base services annually in January. For Additional Services, the Authority shall invoice the County on a monthly basis after services are rendered. Payment is due within 30 days following receipt by the County of a proper invoice. The annual cost for base services is outlined in Table 1 below.

TABLE 1 – ANNUAL COST OF BASE SERVICES BY YEAR

Year	Period	Hosting Fee
1	1/1/25 – 12/31/25	\$900
2	1/1/26 – 12/31/26	\$900
3	1/1/27 – 12/31/27	\$900
4	1/1/28 – 12/31/28	\$950
5	1/1/29 – 12/31/29	\$950

- 3. Any other tasks not included in the scope of services described above, such as additional data maintenance, or developing new datasets, etc. as requested of the Authority by the Town will be reimbursed at the labor hour

burdened rate for the specific job classification performing the services (see Table 1). Rates will be reviewed and may be adjusted on an annual basis consistent with the Authority's fiscal year to account for cost of living adjustments. Mileage to the worksite will be reimbursed at the current Federal Mileage Rate. The County will provide the reasonable support services of its staff as appropriate to assist in implementing Additional Services.

TABLE 1 – AUTHORITY STAFF CHARGE OUT RATES FISCAL YEAR ENDING 2024

Employee Wage Rate	Standard	Overtime
Engineering Director	\$132	NA
Assistant Director of Engineering	\$100	NA
Controls Engineer	\$95	NA
Project Engineer	\$85	NA
GIS Supervisor	\$85	NA
GIS Analyst	\$78	NA
Administrative Associate	\$62	\$76

4. The term of this Agreement shall be five (5) years beginning on January 1, 2024, and ending December 31, 2028, provided that the Town and/or the Authority shall have the right to terminate with or without cause upon 90 days prior written notice, provided however, that the Town shall pay the Authority all costs incurred by the Authority to the date of termination.
5. The Town shall provide the reasonable support services of its attorney, clerk and other staff as appropriate to assist in implementing the project.
6. The Town shall carry general liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the Authority as additional insured on the liability policy. The Authority shall carry general public liability insurance in the customary amounts and coverages maintained on its general operations, and shall name the Town as additional insured on the liability policy.
7. The Town will at all times indemnify and save harmless the Authority against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance, intentional or negligent acts or omissions, of the Town, its officers, agents, or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement. The Authority will at all times indemnify and save harmless the Town against all liabilities, judgments, costs, damages, expenses and attorney's fees for loss, damage or injury to persons or property resulting in any manner from the willful malfeasance, intentional or negligent acts or omissions, of the Authority, its officers, agents, or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement.

8. The Authority shall use reasonable diligence to provide the services herein required, but shall not be liable to the Town for damages, breach of contract, or otherwise, for failure, suspension, diminution, or other variations of service occasioned by any cause beyond the control of the Authority. The Town will not be liable in the event of a breach beyond their control. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the government in its sovereign or contractual capacity, fires, floods, epidemics, riots, strikes, civil disturbance, quarantine, restrictions, or inability to obtain equipment or supplies.
9. All accounts, reports and other records generated by the Authority or required under this Agreement, in the performance hereof, shall be open to inspection and audit at all reasonable times by the Town. Such records shall be retained by the Authority for a minimum of seven years following the expiration or earlier termination of this Agreement or an extended Agreement.
10. The parties acknowledge that the Authority has undertaken and may undertake various projects unrelated to this Agreement. It is the intent of the parties that this Agreement, the service provided hereunder and all payments, accounts receivable and equipment resulting from or required by such service shall be separate from and independent of all unrelated projects and activities of the Authority. The Town shall have no right to, or claim upon, the assets, insurance proceeds or income of the Authority other than those associated with the performance of this Agreement, in satisfaction of any claim by the LCLGRP B arising hereunder. A similar restrictive clause is contained and will be provided in all service agreements made by the Authority with others.
11. The Authority is an independent contractor with respect to the Town and this Agreement does not create and shall not be construed as creating a relationship of principal and agent, landlord and tenant, or employer and employee.
12. No waiver by Town or Authority of any breach of any term, covenant or condition contained in this Agreement shall operate as a waiver of such term, covenant or condition itself, or of any subsequent breach thereof.
13. This Agreement shall be construed and enforced in accordance with the laws of the State of New York. If any provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and shall continue to be valid and enforceable to the fullest extent permitted by law.
14. This Agreement contains the entire agreement of the parties and may be modified or amended only by the written mutual agreement of the parties.
15. All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if sent by certified or

registered mail, return receipt requested, postage prepaid to the addresses indicated above.

All of the above is established by the signatures of the authorized representatives of the parties set forth below.

**DEVELOPMENT AUTHORITY
OF THE NORTH COUNTRY**

By: _____

Carl E. Farone Jr.
Executive Director

Date: _____


TOWN OF ALEXANDRIA

By: _____

Brent Sweet
Town Supervisor

Date: _____

Town Justice
David Cortright
Richard Drake
Town Clerk
Sandra Caputo
Supt of Highways
Zach Calhoun
Attorney
Andrew W. Silver

 OF THE THOUSAND ISLANDS
TOWN OF ALEXANDRIA
COUNTY OF JEFFERSON
46372 CO ROUTE 1
ALEXANDRIA BAY, NEW YORK 13607
PHONE 315/482.9519 FAX 315/482.6342
TDD 800/662.1220

Supervisor
Budget Officer
Brent Sweet
Deputy Supervisor
Shawn Thomas
Director of Finance
Gene Kring
Council Members
Timothy Davidson
Dale Hunneyman

Resolution 2024-

WHEREAS, project eligibility for the BridgeNY Program, and other State Aid Program funds is determined by NYSDOT; and

WHEREAS, under related authorizations, NYSDOT and the Town of Alexandria are desirous of progressing the Project under State Aid Programs; and

WHEREAS, under New York General Municipal Law § 99-r, the governing board of any municipal corporation may contract with NYSDOT for services and work including design and construction of the nature contemplated by the Project; and

WHEREAS, the Town Board of the Town of Alexandria by Resolution No.____, adopted at a meeting held on December 18, 2024, approved the Project, and

WHEREAS, the Town of Alexandria has appropriated necessary funds in connection with any Town of Alexandria share identified in Schedule A; and

WHEREAS, the Town Board of the Town of Alexandria has further authorized the Town Supervisor of the Town of Alexandria to execute this Agreement and the applicable Schedule A on behalf of the Town of Alexandria and a copy of such Resolution is attached to and made part of this Agreement.

Supervisor Sweet	Yes_____	No_____
Councilman Davidson	Yes_____	No_____
Councilman Hunneyman	Yes_____	No_____
Councilman Kring	Yes_____	No_____
Councilman Thomas	Yes_____	No_____

The Town of Alexandria is an equal opportunity provider, § and lender.
To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue,S.W.,
Washington,D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382(TDD)

Memo

Date: December 9, 2024

TO: Brent Sweet, Supervisor

From: Marlene Norfolk, assessor



Subject: December Monthly Report

The data collection by Jefferson County Real Property staff is continuing. Forty-eight percent of the Town has been completed. Thirteen percent of the Village is done. Data collection of village parcels is expected to begin this month and notification will be sent out to advise property owners that staff will be in their area. I am attaching a copy of the checklist for your review.

There were 170 building permits issued during 2024. Staff has been working on reviewing the permits and collecting the inventory for the new construction or demolition. Right now the priority is to process the permits and have the valuation done for the 2025 assessment roll.

In anticipation of Allan Mace being appointed Sole Assessor, a resolution will be necessary. Once we have the resolution, we will advise the New York State Office of Real Property Services of his appointment. We will prepare the necessary documents to file his appointment with the State.

I have continued to mentor Allan on assessment procedures and practices. Allan is making great strides and is ready to assume the duties of the office of Sole Assessor. In the coming months I will continue to mentor Allan as we prepare for the 2025 assessment roll. This will include exemption administration, valuation and procedures for filing of Alexandria's tentative roll on March 1, 2025.

The Gouverneur Savings & Loan Association, parcel number 7.37-1-47.1, certiorari case has been settled. The Stipulation of Settlement and Consent Order was signed on July 12, 2024. A copy of the stipulation is attached for your information. The settlement is as follows:

2023 Assessment: 972,000

Stipulated Assessment for 2023, 2024, and 2025: 672,000

Reduction of 300,000

TOWN OF ALEXANDRIA
 BUDGET TRANSFER #10
 FYE 12/31/2024

12/18/2024

ACCOUNT	DR	CR	Explanation
General A			
11101.02.000.02 Justices PS (Johnston)	\$ 2,550.00		To cover increased payroll due to raise given in prior months
12204.01 Supervisor - CE	\$ 800.00		To cover cost of financial part of new software.
13551.01 Assessor - PS	\$ 8,000.00		To cover payroll to EOY.
14304.01 Personnel - CE (M Lisson)	\$ 13,000.00		To cover cost of CPA consultant for all
14604.01 Records Mgmt - CE	\$ 31,500.00		New account set up to cover JC chargebacks.
16204.01.000.67 Buildings - RW SS Bldg	\$ 1,000.00		To cover costs for RW SS bldg.
50104.01 Supt of Highways - CE	\$ 300.00		To cover cost of dues
51322.01 Hwy Garage - EQ	\$ 30,000.00		For more improvements made in the town barn.
51324.01 Hwy Garage - CE	\$ 700.00		To cover cost of updates to interior of town barn.
71404.01 Arena/Rec - CE	\$ 5,000.00		Extra cost due to removal of turf and ice startup.
81604.01 Refuse/Garbage - CE	\$ 8,000.00		Extra cost for removal of trash to EOY.
90508.01 Unemployment Ins	\$ 100.00		To cover extra UI.
13554.01 Assessor - CE		\$ 8,000.00	Assessor pd thru PS, not CE
16202.01 Buildings - EQ		\$ 59,950.00	No updates made to bathrooms
69894.01 Community Enhancement CE		\$ 25,000.00	Nothing spent in this acct
71402.01 Arena / Rec EQ		\$ 8,000.00	Had budgeted for renovations
General B			
36201.02 Safety Inspection - PS	\$ 245.00		To cover safety inspectors pay
36204.02 Safety Inspection - CE	\$ 100.00		To cover costs incurred by safety officer
40104.02 Board of Health - CE		\$ 345.00	
Highway DA			
51301.03 Machinery - PS	\$ 12,000.00		To cover payroll costs for equip repairs
51481.03 Serv to Other Gov'ts - PS	\$ 150.00		To cover payroll costs
51421.03 Snow Removal - PS		\$ 12,150.00	

Highway DB

51101.04 General Repairs - PS	\$ 25,000.00	To cover payroll cost for road maintenance
90308.04 Social Security	\$ 800.00	To cover SS for extra payroll cost
51101.04 General Repairs - CE	\$ 17,400.00	
90608.04 Medical Insurance	\$ 8,400.00	

RW Sewer

81104.09 Administration - CE	\$ 600.00	Went over due to software costs Due to more hours spent in SS than other places
81201.09 San Sewers - PS	\$ 5,500.00	
90308.09 Social Security	\$ 400.00	To cover SS for extra payroll cost
81204.09 Sanitary Sewer - CE	\$ 6,500.00	

Rt 12 Sewer

81104.13 Administration - CE	\$ 176.00	To cover cost of new software
81204.13 Sanitary Sewers - CE	\$ 8,837.00	Town of Orleans sent an extra bill they said we owed.
2120.13 Sewer Rents (Revenue)	\$ 9,013.00	

Rt 12 Water

83204.22 Source Power Pump	\$ 17,005.00	To cover cost of water from village
97107.22 Interest on Debt Service	\$ 187.00	To cover interest on loan
83402.22 Trans & Dist - EQ	\$ 17,192.00	

EW Water

83204.20 Source Power Pump	\$ 746.00	To cover cost of water from village
83402.20 Trans & Dist - EQ	\$ 746.00	

Approved by:

Date: _____